

## Staff Council Meeting Minutes – June 11, 2020

**Attendance** –13 meetings since June 2019

2019-2020 Staff Council Member	Term	EEO Category	Present	Meetings Attended Since June 2019
Braughton Kendra	2020	EEO 5-7	Y	10
Castagnetta, Tamara	2021	EEO 3	Y	10
DePue, Brooke	2020	EEO 3	N	10
Eller, Ashley	2020	EEO 4	Y	12
Fisher, Nanna	2020	EEO 3	N	9
Galloway, Carolina	2021	EEO 1	Y	8
Hall, Ronnie	2021	EEO 3	Y	9
Johnson, Brandon	2020	EEO 5-7	N	1
Kotara, Rick	2020	SSC	N	0
Mayo, Jeff	2020	EEO 4	Y	12
McKinley, Steven	2020	SSC	Y	9
Melcher, Dana	2021	EEO 1	Y	11
Pacheco, Brandy	2020	EEO 4	Y	10
Palmer, Barbara	2020	EEO1	Y	10
Paschel, Alyssa	2021	EEO 3	Y	10
Reagan, Michael	2020	EEO 3	N	5
Riggs, Cindy	2020	SSC	Y	10
Rosales, Misael	2020	SSC	Y	11
Seymour, Max	2019	Ex Officio	Y	10
Stocker, Betty	2021	EEO 4	N	9
Sulik, Jeff	2021	EEO 1	Y	10
Wilson, David	2020	EEO 3	Y	12

**1. Call to Order** – David called the meeting to order at 2:04 p.m.

**2. Special guest Dr. Wendler**

- a. The President thanked the Staff Council for our response in creating a statement of responsibility along with the acronym, he said System was happy with it and it was included in an all University email; the President also thanked everyone for their response and agility during unimaginable times; the President also thanked everyone for their part in calling students
- b. The President spoke of budget reductions and efforts to save jobs and stay with core mission; he appreciates everyone’s patience during this time and said to keep an eye out for emails with updates
- c. Dr. Wendler asked David about Fall housing numbers, David said they were up from last year

### **3. Special guest Beth Mowry (Lean Six Sigma Project of Buffs@Work)**

- a. Beth started by mentioning the stigma of mental health and how it affects staff and how it can be addressed
- b. The project members spoke with staff members and in some capacity they said their well-being suffered during the pandemic; they researched programs on campus and thought it would be nice to have a central location with resources for staff's mental health
  - i. The project members noticed how Staff Council has fostered staff connections and emotional well-being and stated how it can have a positive effect on campus; they thought it would be worth investigating how and, if the project and the Staff Council could partner
  - ii. The project members went on to speak of their ideas of being a sub-group of Staff Council to offer staff connections, peer support, to group resources so they can be easily found
- c. David asked council for their thoughts; Carolina questioned funding, and Beth thought fundraising could raise funds if needed and Amy mentioned that the Coffee Meetings on Zoom would be free to host.
  - i. David said if we decide, as a group, to help and promote, would we want it to fall under the Spirit Committee
  - ii. Ashely spoke of past ideas of fund raising and how we can promote on social media, she brought up how this could go hand in hand with what Staff Council does already without a lot of monetary impact
  - iii. Carolina said it was unclear regarding sustainability and after the Lean Six Sigma class was over, with the project members continue to help? Staff Council could ask for them to continue to help for and x amount of time
  - iv. David said to send him any other questions via email

### **4. Review/Approval of Minutes from previous meeting, May 14, 2020**

- a. Jeff S. motioned for approval, motion seconded by Carolina - Minutes approved

### **5. Old Business**

- a. As this was the last meeting for this term, David asked that outgoing Officers and committee chairs to update your "HOW TO Binders" as needed on the Staff Council g-drive until new representatives and officers are elected
- b. Discussion on relaxed dress code and alternative summer schedule is postponed until a later date

### **6. Treasurer's Report**

- a. Review of report from May 15, 2020 through June 11, 2020
- b. Treasurers report approved

### **7. Staff Council Subcommittees**

- a. Treasurer & Scholarship
  - i. Ashley said that per Dana Melcher, Summer II scholarships were still available at this time
- b. Employee of the Month

- i. David spoke for Betty and announced that Sonja Young was chosen as the Employee of the Month for June 2020, and that once the July and August Employee of the Month winners were chosen, voting for Employee of the Year will begin
  - ii. Jeff M. spoke of the President's plan of having a meeting, with the Staff Council President hosting on Zoom, at the department of the Employee of the Month in place of the normal Employee of the Month Reception. In attendance at would also be the President, Dr. Rasberry, and Rik Andersen
- c. Staff Appreciation and Events
  - i. Carolina spoke to the snow cone place and will get back with her when we know more information
- d. Spirit Committee
  - i. Ashley said the Spirit Committee will be looking for a chair for the homecoming subcommittee if anyone is interested
- e. Professional Development
  - i. Staff concerns and feedback form for the website is being edited and will be sent out when completed
- f. Communications and Outreach
  - i. Carolina had no new updates
- g. Election
  - i. Max said the ballots were mailed out today, 06.11.20, and elections will be open for a week with a large number of EEO 3 and EEO 4 candidates and will be open for a week, then compiled; for EEO 5-7, there was one nominee and that person declined, and someone wanted to self-nominate and replace the outgoing council member without putting on the ballot; the council agreed
  - ii. Max asked everyone to vote as well as encourage others to vote; David thanked Max for all of his hard work; Max said that Megan Ward helped as well and thanked the council for their patience
  - iii. Max said there was no room in Qualtrix for statement of why they want to serve, there was only room for their name and title

## **8. New Business**

- i. The Blood Drive is open to anyone and will be hosted by Betty on June 24, 2020, there are 15 appointments so far; Prizes are an Covid-19 antibody test, a gallon of milk, a pint of ice cream, 2 t-shirts a pass to Wonderland Park;
- ii. The council discussed offering a buff-card prize of \$50 that everyone who donates blood is entered to win; would have to be staff to be eligible to win; Ashley Eller made a motion to donate \$50 for a prize, Tamara seconded the motion, motion passed

## **9. Final Comments from the President**

- a. David asked council members to consider serving again as an officer or committee chair next year to continue being a voice for fellow staff
- b. David thanked the Staff Council for their service and said it has been a great pleasure working with everyone and he could not have asked for a better group
- c. David asked outgoing committee chairs and officers to attend the meeting on July 9, 2020 so as to fill in the new committee chairs and officers

## **10. Announcements**

- a. University Staff Excellence Award nominations are due in by July 10, 2020; David encouraged everyone to send in nominations
- b. The next two Staff Council Meetings, July 9, 2020 and August 13, 2020, will be held in the JBK Thunder Room to allow for social distancing
- c. Please email David if you are an outgoing committee chair or member

## **11. Adjournment**

- a. David adjourned the meeting at 3:20 p.m.

Next meeting is scheduled for July 9, 2020 at 2pm in the JBK Thunder Room.

Respectfully submitted by Secretary, Jeff Mayo